



# **FORWARD PLAN**

**6 April 2021 - 8 August 2021**

**Produced By:**

**Democratic Services  
City of York Council  
West Offices  
York  
YO1 9GA  
Tel No. 01904 551088**

---

# EXECUTIVE FORWARD PLAN

## What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

---

## **What information does the Forward Plan contain?**

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

## **If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551088

**EXECUTIVE FORWARD PLAN**  
**ALPHABETICAL LIST OF ENTRIES**

<b>ITEM</b>	<b>PAGE NO</b>
Application for Community Right to Bid under the Localism Act 2011	33
Apprenticeships Update	23
Consideration of consultation results from Slingsby Grove, Royal Chase, Kensington Court, Regency Mews, 64-90A Tadcaster Road and St. Edwards Close following petitions being received requesting Residents' Priority Parking	25
*Consultation results regarding Resident Priority Parking for 5 to 11 Main Street, Fulford	32
Consultation with options for restrictions 140 – 154 Boroughbridge Road	7
Continuation of Temporary Amendments to the Council's Statement of Community Involvement	16
CYC Recovery and Renewal Strategy update	36
CYC Renewal and Recovery Strategy update	13
Engagement Strategy – Economic Strategy, Skills Plan and My City Centre	21
Engagement Strategy – Local Transport Plan	30
Friends of St Nicholas Fields – Service Level Agreement	6
Hyperhubs Projects	9
Inclusion Review – Internal capital works at Applefields Special School & Danesgate PRU	34
Place Transport Capital Programme - 2021-22 Budget Report	8
Q4 20-21 Capital Programme Monitor	40
Q4 2020-21 Finance and Performance Monitor	39
Receipt of a Petition for a Zebra Crossing at the Kent Street / Fawcett Street Junction	31
Renewal of the council's contract with Make it York	37
Skills Strategy update	22
STEP – Transport Data Platform	28
Strategic Flood Risk Assessment	18

<b>ITEM</b>	<b>PAGE NO</b>
Strategic Review of City Centre Access and Parking	10
The Sale of the a parcel of land between Fossway and Sturdee Grove to enable the delivery of new affordable homes	12
TSAR Junction Alterations – Gillygate/Bootham/St Leonards Place	26
Update on E-Scooter Trials	27
Update on progress of the Minerals and Waste Joint Plan and the proposed Main Modifications	19
York 5 Year Flood Plan Update	24
York Central Update	14

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment and Climate Change

**Meeting Date:** 07/04/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Friends of St Nicholas Fields – Service Level Agreement

**Description:** Purpose of Report: to seek approval for a three year funding agreement from 1st April 2021 to 31st March 2024 for Friends of St Nicholas Fields for the management and care of St Nicolas Fields and delivery of environmental education programme.

The Executive Member will be asked to agree a new service level agreement with the Friends of St Nicholas Fields.

**Wards Affected:** Heworth Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment and Climate Change

**Lead Director:** Corporate Director of Place

**Contact Details:** Dave Meigh

dave.meigh@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** All relevant officers and Executive Member.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

29/04/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 13/04/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Consultation with options for restrictions 140 – 154  
Boroughbridge Road

**Description:** Purpose of Report: To consider the results of a re-consultation with Residents of above properties.

The Executive Member will be asked to consider the results of the consultation and any comments received and decide the way forward from options given to residents within the report.

**Wards Affected:** Acomb Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Sue Gill

sue.gill@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:**

Letters were sent delivered to Residents on both streets.  
Residents asked to return a questionnaire sheet with their preferences  
Consultation documentation was sent to Ward Councillors for information and comments  
Copies of the consultation documents will be annexed to the report

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

29/04/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 13/04/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Place Transport Capital Programme - 2021-22 Budget Report

**Description:** Purpose of Report: To set out the proposed 2021/22 programme of works to be delivered through the Place Transport Capital Programme budget.

The Executive Member will be asked to approve the proposed programme of schemes to be delivered in 2021/22.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Tony Clarke

tony.clarke@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Not Applicable.

**Process:** All relevant officers and Executive Member will be consulted.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

29/04/21



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 13/04/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Hyperhubs Projects

**Description:** Purpose of Report:

- To provide information on the ongoing delivery of Hyperhubs at Monks Cross and Poppleton Bar Park and Ride Sites.
- To provide information on the current plans to deliver a Hyperhub at Union Terrace Car Park.
- To obtain a decision to proceed with a planning application in relation to the proposed Union Terrace Hyperhub.

The Executive Member will be asked to decide to proceed with a planning application for a Hyperhub at Union Terrace.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Environment and Climate Change,  
Executive Member for Transport

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Stuart Andrews, Transport Systems Project Manager, Christian Wood, CCTV Manager

stuart.andrews@york.gov.uk, christian.wood@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Not Applicable.

**Process:** Internal consultees and in consultation with Executive Member for Environment and Climate Change.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

29/04/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 13/04/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Strategic Review of City Centre Access and Parking

**Description:** Purpose of Report: It was agreed by the Executive in November that a full strategic review of the city's parking and disabled access offer be carried out, to be completed by Summer 2021. This is to ensure where permanent footstreet extensions are made permanent they are accompanied by appropriate mitigations for those who have been affected by the revised footstreets and to improve city centre accessibility.

The Executive Member is asked to approve the scope and methodology of the review.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Andy Kerr

andy.kerr@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** The decision to commission the strategic review was taken by Executive in response to consultation with those affected by the extended footstreets and ongoing access issues to the city centre.

Consultees:

Internal Officers have been consulted in the scoping and designing the methodology of the review.

The review has been designed to focus on the outcomes of consultation by those affected by the extension of the footstreets and key city centre stakeholders. The strategic review will continue this consultation.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

29/04/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing & Safer Neighbourhoods

**Meeting Date:** 15/04/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** The Sale of the a parcel of land between Fossway and Sturdee Grove to enable the delivery of new affordable homes

**Description:** Purpose of Report: The Housing Revenue Account own a parcel of land which is landlocked between Fossway and Sturdee Grove. There is an opportunity to dispose of this small parcel of land to the owners of the adjacent parcel of land, Joseph Rowntree Housing Trust (JRHT), in order to facilitate the development of eight much needed new affordable homes.

The Executive Member will be asked to agree the sale of the land to JRHT to facilitate the development of affordable housing (subject to securing planning permission). The sale will create a new boundary between homes on Fossway and the site. Improvement works will be undertaken in this area for the benefit of existing residents.

**Wards Affected:** Heworth Without Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Housing & Safer Neighbourhoods

**Lead Director:** Corporate Director of Place

**Contact Details:** Kerry Courts, Michael Jones

kerry.courts@york.gov.uk, michael.jones@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** As above.

**Process:** Consultation with local residents and ward members. Internally there has been consultation with colleagues in Property, Legal and Finance.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

29/04/21

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 22/04/21

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** CYC Renewal and Recovery Strategy update

**Description:** Purpose of Report: to provide an update on activities in response to the Covid-19 and the work to support recovery and renewal. This follows previous Executive decisions to approve the Recovery and Renewal Plan, which frames the Council's recovery activities for the year.

**Wards Affected:** The Executive are asked to note the report.  
All Wards

**Report Writer:** Will Boardman      **Deadline for Report:** 08/04/21

**Lead Member:** Councillor Keith Aspden

**Lead Director:** Chief Operating Officer

**Contact Details:** Will Boardman, People and Neighbourhoods Strategy and Policy Group Manager

will.boardman@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required      **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

### Process:

### Consultees:

**Background Documents:** CYC Renewal and Recovery Strategy update

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 29/04/21

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 22/04/21

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** York Central Update

**Description:** Purpose of Report: The report provides an update on the delivery of York Central. The report will update on early preparatory works and set out future York Central Partnership delivery arrangements and governance. The report will provide an update on the acquisition of land to enhance the nearby riverside path The report will provide a financial update.

The Executive will be asked to agree future governance arrangements, the revised capital programme and the acquisition of land for the enhancement of the riverside path.

**Wards Affected:** Holgate Ward; Micklegate Ward

**Report Writer:** Tracey Carter, **Deadline for Report:** 12/04/21  
David Warburton

**Lead Member:** Executive Member for Economy and Strategic Planning,  
Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Place

**Contact Details:** Tracey Carter, Assistant Director-Regeneration and Asset  
Management, David Warburton

tracey.carter@york.gov.uk, david.warburton@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less.

Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** There has been extensive public engagement dating back to 2016 on the access route to York Central including a detailed Access consultation in 2017, the Festival of York Central on March – April 2018, detailed consultation throughout 2017-18 and a further public engagement in August 2018. The 2020 Reserved Matters planning application was preceded by further public consultation.

**Consultees:**

**Background Documents:** York Central Update  
April 2021- York Central Update

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 29/04/21

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 22/04/21

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Continuation of Temporary Amendments to the Council's Statement of Community Involvement

**Description:** Purpose of Report: Following the resolution in October 2020 to approve temporary amendments to the Council's Statement of Community Involvement (SCI) for a period of six months, the purpose of this report is to provide Members with an update and ask that consideration be given to extending the temporary amendments, in line with the Government's roadmap out of lockdown timetable. This reflects the need to revise planning related public access and involvement procedures contained in the Council's SCI in response to current social distancing restrictions as a result of the ongoing Coronavirus (COVID-19) Pandemic.

To ensure meaningful engagement remains during the pandemic, alternative methods have been proposed where existing consultation methods need to be temporarily suspended in light of social distancing measures. It is anticipated that the temporary amendments to the SCI can be removed once it is safe to resume all standard consultation methods.

The Executive Member will be asked to agree that the temporary revisions to the Council's adopted SCI to reflect the specific requirements arising from national guidance and procedures on dealing with coronavirus implications are extended, in line with the Government's roadmap out of lockdown timetable and authorise Officers to publish a revised covering note to the adopted SCI on the Council's website.

**Wards Affected:** All Wards

**Report Writer:** Frances Sadler      **Deadline for Report:** 08/04/21

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of Place

**Contact Details:** Alison Cooke, Frances Sadler

Alison.Cooke2@york.gov.uk, frances.harrison@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:**



**Process:**

The preparation of a Statement of Community Involvement (SCI) is a legal requirement as required under the provisions of the Planning and Compulsory Purchase Act (2004). An SCI was submitted to the Secretary of State and subsequently adopted by the Council following extensive public engagement in 2007. Officers have ensured that consultations since adoption have conformed to the published SCI to be legally compliant. National Planning Practice Guidance states that "There is no requirement in legislation for local planning authorities to consult when reviewing and updating their Statement of Community Involvement, although it is good practice for authorities to inform the public of their intentions to update this document and of the changes that have been made." . On this basis it will be recommended that the temporary amendments to the SCI are published on the Council's website. It is also intended that the updated covering note be submitted to the Local Plan Examination and circulated for information to Neighbourhood Forums currently progressing Neighbourhood Plans

**Consultees:**

**Background Documents:** Continuation of Temporary Amendments to the Council's Statement of Community Involvement

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 22/04/21

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Strategic Flood Risk Assessment

**Description:** Purpose of Report: The Strategic Flood Risk Assessment (SFRA) assesses the different levels of flood risk in the York Unitary Authority area and maps these to assist with statutory land use planning. This report will present an updated Strategic Flood Risk Assessment as an update to the Council's evidence base. The updated SFRA report is an evolution of the existing document to reflect the latest flood risk mapping from the Environment Agency.

The Executive will be asked to agree to accept the updated SFRA as evidence to support decision-making and the emerging Local Plan. Members will also be asked to agree this evidence base can form part of the forthcoming evidence base consultation pertaining to the Local Plan.

**Wards Affected:** All Wards

**Report Writer:** Steve Wragg **Deadline for Report:** 08/04/21

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of Place

**Contact Details:** Dawn Steel, Head of Civic & Democratic Services, Steve Wragg, Flood Risk Manager

Tel: 01904 553401

dawn.steel@york.gov.uk, steve.wragg@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** The preparation of the SFRA update has been in conjunction with the Environment Agency using their updated flood risk mapping. Subject to Members decision, the evidence will be consulted on as part of forthcoming consultation pertaining to the Local Plan.

### Consultees:

**Background Documents:** Strategic Flood Risk Assessment

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 29/04/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 27/04/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Update on progress of the Minerals and Waste Joint Plan and the proposed Main Modifications

**Description:** Purpose of Report: As a Waste and Minerals Planning Authority, it is our statutory duty to address these issues in York. City of York Council is producing a Joint Plan with North Yorkshire County Council and North York Moors National Park Authority. This is an information report to set out progress on the Minerals and Waste Joint Plan and will inform the Executive Member of the proposed Minerals and Waste Joint Plan Main Modifications and associated public consultation.

The Executive Member will be asked to note the progress of the Minerals and Waste Joint Plan and the proposed Main Modifications and associated public consultation.

NYCC have advised the consultation deadline with Natural England to comment on the outcomes of the Habitat Regulations Assessment has been delayed. Due to the timescales involved it has been agreed to slip the report to 27th April Decision Session, this item was originally deferred from the 26 January 2021.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Anna Pawson

anna.pawson@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Previous consultation has taken place at the following stages: First Consultation (2013), Issues and Options Consultation (2014), Additional or Revised Sites Consultation (2015), Preferred Options Consultation (2015/16), Publication stage (2016), Post-Publication Proposed Changes Consultation (2017).

The Main Modifications public consultation will take place in the new year across the full plan area.

Consultees: Statutory consultees and all consultees contained in the three authorities' consultation databases.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

24/05/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 27/04/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Engagement Strategy – Economic Strategy, Skills Plan and My City Centre

**Description:** Purpose of Report: to set out proposals for engagement with residents, businesses and other stakeholders on the Economic Strategy, skills plan and My City Centre project, which will set the broad approach for future engagement and consultation in the Place Directorate.

The Executive Member will be asked to agree proposals for engagement with residents, businesses and stakeholders to support the development of the economic strategy and skills plan and inform the My City Centre project to develop a strategic vision for the future of the city centre.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of Place

**Contact Details:** Simon Brereton, Head of Economic Growth, Claire Foale, Head of Communications, Andy Kerr

simon.brereton@york.gov.uk, claire.foale@york.gov.uk,  
andy.kerr@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Details will be set out in the report.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

24/05/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 27/04/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Skills Strategy update

**Description:** Purpose of Report: To update the Executive Member on the work of the City's Skills and Employment Board in developing a 10 year Skills Strategy.

**Wards Affected:** The Executive Member will be asked to note the update.  
All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Economy and Strategic Planning

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Alison Edeson

alison.edeson@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

24/05/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 27/04/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Apprenticeships Update

**Description:** Purpose of Report: To update the Executive Member on apprenticeship activity in York, including the impartial Apprenticeship Hub, the use of apprenticeships to support skills development within the council's existing workforce and the council's apprenticeship levy transfer process.

The Executive Member will be asked to note the update.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Economy and Strategic Planning

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Alison Edeson

alison.edeson@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

24/05/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment and Climate Change

**Meeting Date:** 05/05/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York 5 Year Flood Plan Update

**Description:** Purpose of Report: City of York Council are working closely with the Environment Agency in the development of flood risk management schemes across the city, updates from both organisations will be brought to the Executive Member for further consideration and recommendation.

The Executive Member will be asked to consider the updates detailed in the report and any supporting presentations, comment their content and recommended actions.

This decision has been delayed until 5 March 2021. The delay will enable all partners to develop more detailed programme finance information which will be debated by the Executive Member to endorse Environment Agency programme delivery decisions.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment and Climate Change

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author.

**Process:** Development of programme materials with Environment Agency via Regional Flood and Coastal Committee meetings and programme board of all flood alleviation schemes. Bi-annual meetings with Economy & Place Scrutiny

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

24/05/21



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 11/05/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Consideration of consultation results from Slingsby Grove, Royal Chase, Kensington Court, Regency Mews, 64-90A Tadcaster Road and St. Edwards Close following petitions being received requesting Residents' Priority Parking

**Description:** Purpose of Report: consider the results and responses received from a recent Residents Parking consultation and make a decision on the way forward from the options given.

The Executive will be asked to either grant approval for the proposed ResPark scheme to be formally advertised or take no further action dependent upon the results received.

**Wards Affected:** Dringhouses and Woodthorpe Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Geoff Holmes, Traffic Projects Officer

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Consultation document pack and front letter hand delivered to all properties.

**Consultees:**

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

24/05/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 11/05/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** TSAR Junction Alterations – Gillygate/Bootham/St Leonards Place

**Description:** Purpose of Report: A decision is required to select an approved option for the refurbishment of Traffic Signals at the junction of Gillygate, Bootham and St Leonards Place.

The Executive Member is asked to consider the recommendations as outlined in the report.

**Wards Affected:** Clifton Ward; Guildhall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Shirley Simpson

shirley.simpson@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Not Applicable.

**Process:** A consultation is being carried out to offer the general public and key user groups an opportunity to have their say on the proposed scheme.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

24/05/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 11/05/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Update on E-Scooter Trials

**Description:** Purpose of Report: To propose the expansion of the e-scooter and e-bike scheme to include locations outside of the Outer Ring Road.

The Executive Member will be asked to approve the e-scooter and e-bike scheme to allow expansion outside of the Outer Ring Road.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Dave Atkinson, Programme Manager, Lucy Atkinson, Sustainability Project Manager

dave.atkinson@york.gov.uk, lucy.atkinson@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** The e-scooter trials have been enabled by the Department for Transport, who expanded the ability of council to undertake trials in response to COVID which has led to limited ability for consultation. Regular contact with key City stakeholders including the Hospital, police force and Universities, has ensured opportunities and challenges of the scheme have been discussed and resolved where necessary.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

24/05/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 11/05/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** STEP – Transport Data Platform

**Description:** Purpose of Report: In March 2018 CoYC was awarded £2.845M in National Productivity Investment Fund (NPIF) grant funding to carry out the Smart Transport Evolution Programme (STEP). The Department For Transport (DfT) are the sponsor and provide governance on grant conditions being met.

This report updates the Executive Member for Transport on the work done with the grant so far and requests approval to commission a fundamental part of the STEP project – A Data Platform that will be a repository and integration hub used for the collection, aggregation, storage, dissemination and visualisation of traffic and transport data.

The Executive Member will be asked to note the STEP progress to date and approve the commissioning of the Data Platform.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport

**Lead Director:**

Corporate Director of Place

**Contact Details:**

James Guilliat

James.Guiliatt@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

No public consultation has been held due to this being an internal technology system.

Consultation with the Department For Transport has been carried out to ensure the project is on track and Data Platform proposals reflect their expectations from the grant funding.

Internal consultation has been held with appropriate stakeholders to ensure the systems and services implemented by the Data Platform are within legal and corporate expectations.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

24/05/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 11/05/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Engagement Strategy – Local Transport Plan

**Description:** Purpose of Report: to set out proposals for engagement with residents, businesses and other stakeholders on the revision of the Local Transport Plan, which will set the broad approach for future engagement and consultation in the Place Directorate.

The Executive Member will be asked to agree proposals for engagement with residents, businesses and stakeholders to support the development of the fourth Local Transport Plan. The report will also outline how this consultation will fit within the Council's overall engagement strategy and how this contributes to meeting Council Plan objectives, including tackling the climate emergency and reducing carbon emissions, amongst others.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Dave Atkinson, Programme Manager, Tony Clarke, Claire Foale, Head of Communications, Andy Kerr

dave.atkinson@york.gov.uk, tony.clarke@york.gov.uk,  
claire.foale@york.gov.uk, andy.kerr@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** The process will be set out in the report.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

24/05/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 11/05/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Receipt of a Petition for a Zebra Crossing at the Kent Street / Fawcett Street Junction

**Description:** Purpose of Report: to acknowledge receipt of the petition and details how officers propose to take this request forward.

The Executive Member will be asked to acknowledge receipt of the petition and instruct officers to put the site through the assessment process.

**Wards Affected:** Fishergate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Andy Vose

andy.vose@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** No consultation will take place until the pedestrian crossing assessment has been undertaken and has indicated which type of pedestrian crossing improvement is the most appropriate for the location, or whether an alternative location would be more appropriate. When the assessment has been completed and a design worked up there will be consultations with ward members, the relevant council officers and then external stakeholder groups.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

24/05/21

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 11/05/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Consultation results regarding Resident Priority Parking for 5 to 11 Main Street, Fulford

**Description:** Purpose of Report: To consider the results of the consultation and any comments received.

The Executive Member is asked to decide the way forward from options given within the report.

**Wards Affected:** Fulford and Heslington Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Sue Gill

sue.gill@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Information about resident priority parking was hand delivered to Residents 5-11 Main Street, Fulford. Residents asked to return a questionnaire sheet with their preferences.

Information about the consultation was sent to neighbouring properties and St Lukes Church inviting comments/objections.

Consultation documentation was sent to Ward Councillor for information and comments

**Consultees:**

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

29/04/21



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Finance and Performance

**Meeting Date:** 17/05/21

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Application for Community Right to Bid under the Localism Act 2011

**Description:** Purpose of Report: To present an application to list The Jubilee Hotel, Balfour Street, York as an asset of community value.

The Executive Member will be asked to make a decision on whether the above property should be added to the list of assets of community value.

**Wards Affected:** Holgate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Place

**Contact Details:** Tim Bradley

tim.bradley@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** All relevant property owners and occupiers have been consulted.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

24/05/21

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 20/05/21

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Inclusion Review – Internal capital works at Applefields Special School & Danesgate PRU

**Description:** Purpose of Report: To approve the budget for capital works at two schools to reconfigure internal spaces to support the outcomes of the inclusion review. Applefields Special School and Danesgate PRU. Works to be carried out at different times over summer 2021, 2022 and potentially 2023.

The Executive are asked to approve the allocation of Basic Need Capital Funding in the Children, Education and Communities Capital Programme to carry out re-configuration of teaching space and provide additional office accommodation in two phases at Applefields School.

Approve the allocation of Basic Need Capital Funding in the Children, Education and Communities Capital Programme to carry out reorganisation and remodelling of accommodation at Danesgate PRU in a number of phases. This work will also involve the development and implementation of a transport plan for the site to reduce pressures through developing safe walking cycling access and reducing the number of vehicles using the site.

**Wards Affected:** All Wards

**Report Writer:** Claire McCormick, Alison Kelly  
**Deadline for Report:** 10/05/21

**Lead Member:** Executive Member for Children, Young People and Education  
**Lead Director:** Corporate Director of Children, Education and Communities  
**Contact Details:** Alison Kelly, Policy and Planning Officer, Claire McCormick

alison.kelly@york.gov.uk, claire.mccormick@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant

if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** Applefields Special School  
Danesgate PRU  
**Consultees:**  
CYC and local residents through planning process

**Consultees:**

**Background Documents:** Inclusion Review – Internal capital works at Applefields Special School & Danesgate PRU

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 24/05/21

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 20/05/21

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** CYC Recovery and Renewal Strategy update

**Description:** To provide an update on activities in response to the Covid-19 and the work to support recovery and renewal. This follows previous Executive decisions to approve the Recovery and Renewal Plan, which frames the Council's recovery activities for the year.

**Wards Affected:** The Executive are asked to note the report.  
All Wards

**Report Writer:** Will Boardman      **Deadline for Report:** 06/05/21

**Lead Member:** Councillor Keith Aspden

**Lead Director:** Chief Operating Officer

**Contact Details:** Will Boardman, People and Neighbourhoods Strategy and Policy Group Manager

will.boardman@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required      **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

### Process:

### Consultees:

**Background Documents:** CYC Recovery and Renewal Strategy update

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 24/05/21

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 20/05/21

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Renewal of the council's contract with Make it York

**Description:** Purpose of Report: To propose the terms on which the Council will let a new contract to Make it York (MIY) for the period 2021-24.

The Executive are asked to:

- Agree to enter into a further contract with MIY
- Consider feedback following consultation with businesses and other stakeholder groups
- Agree the outcomes and service levels to be included in the contract

**Wards Affected:** All Wards

**Report Writer:** Charlie Croft      **Deadline for Report:** 10/05/21

**Lead Member:** Executive Member for Culture, Leisure and Communities,  
Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of People

**Contact Details:** Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if

such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Renewal of the council's contract with Make it York

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

24/05/21

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 24/06/21

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Q4 2020-21 Finance and Performance Monitor

**Description:** Purpose of report: To provide overview of the councils overall finance and performance position at the end of Q4 20-21.

**Wards Affected:** The Executive are asked to note and approve.  
All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 14/06/21

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Q4 2020-21 Finance and Performance Monitor

### Call-In

If this item is called-in, it will be considered by the      24/05/21  
Corporate and Scrutiny Management Committee on:      24/05/21

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 24/06/21

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Q4 20-21 Capital Programme Monitor

**Description:** Purpose of Report: To provide overview of the councils overall capital programme position at the end of Q4 20-21.

**Wards Affected:** The Executive are asked to note and approve.  
All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 14/06/21

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Q4 20-21 Capital Programme Monitor

### Call-In

If this item is called-in, it will be considered by the      24/05/21  
Corporate and Scrutiny Management Committee on:      24/05/21